

SHARP-C SOURCE DATA PROFORMA – POST TREATMENT RECURRENCE OF VIREMIA

Purpose of This Document:

This proforma is an optional tool you may use to assist in recording SHARP-C study source data. It may be used, in full or part, to record source data or adapted to suit the needs and preferences of your site. If you choose to use this it can form part of the source documentation for an enrolled patient.

What is Source Data and why is it needed?

All sites participating in this study must maintain source data for all study patients. All of the data entered into the study database (eCRF) need to be verifiable from source – this “Source Data Verification” will be performed during on-site monitoring visits throughout the study.

Source data is defined in (ICH) GCP (1.51) as “all information in original records (and certified copies of original records) of clinical findings, observations, or other activities in a clinical trial necessary for the reconstruction and evaluation of the trial”. In other words, it is the *first place that data are recorded* and provides evidence for data entered into the database.

Source data are documented in source documents which may be both electronic and paper. Examples of source documents where source data may be located include:


- medical records
- laboratory reports
- nurses’, doctors’ and allied health progress notes
- dispensing logs
- study questionnaires
- electrocardiogram (ECG) print-outs, etc

How to Use This Proforma:

All of the data entered into the database and listed in this proforma **must** be recorded in source documents. If you wish, you may use this document to record source data for SHARP-C patients. Once completed it will form part of the source documentation for that patient, along with the patient file or medical record, laboratory reports, and other types of source documents such as the examples listed above.

Proforma Document Instructions:

1. Record the patient initials and subject ID at the top of each page.
2. Each visit includes a checklist of the assessments to be completed at that visit. You can use this to tick off the assessments when they are completed.
3. Record the date of each visit.
4. Record the data for each section. Null statements should also be recorded – for example “Nil adverse events observed” if the patient has experienced no events.
5. All data recorded should match the data entered into the study database.
6. All corrections and additions must be initialled and dated.

Study number 1605- <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> - <input type="text"/> <input type="text"/>	Patient initials <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> E.g. <u>Smith</u> John SMJO	
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RE-VIREMIA BASELINE VISIT CHECKLIST

Assessment	Complete
1. Local laboratory tests: <ul style="list-style-type: none"> - HCV RNA (to confirm finger-stick point of care) - HCV sequencing (on research sample collected at baseline) 	<input type="checkbox"/>

BASELINE VISIT (week 0)

Date of visit: -- (DD – MMM – YYYY)

LOCAL LABORATORY TESTS
HCV RNA Specimen for HCV RNA collected: <input type="checkbox"/> Yes <input type="checkbox"/> No HCV RNA quantitative result: <input type="checkbox"/> Non-quantifiable and undetected <input type="checkbox"/> Non-quantifiable and detected <input type="checkbox"/> Quantifiable HCV RNA quantitative result: _____ IU/mL HCV sequencing performed: <input type="checkbox"/> Yes <input type="checkbox"/> No

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RE-VIREMIA FOLLOW UP 1 (RFU1) - CHECKLIST

Assessment	Complete
1. Hepatitis C testing - EDTA plasma (10mL) - Finger-stick Xpert HCV RNA point-of-care test	<input type="checkbox"/>
2. Research specimen collection - EDTA plasma (10mL)	<input type="checkbox"/>

RE-VIREMIA FOLLOW UP 1 (RFU1) – 2 WEEKS AFTER RE-VIREMIA BSL

Date of visit: (DD – MMM – YYYY)

HEPATITIS C TESTING
<p><i>Finger-stick GeneXpert HCV RNA point of care test</i></p> <p>Sample collected: <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>If yes, result: <input type="checkbox"/> Detected Viral load: _____ IU/mL <input type="checkbox"/> Not detected</p> <p><input type="checkbox"/> Invalid <input type="checkbox"/> Error Error code: _____</p> <p>If no result, specify: _____</p>
RESEARCH SPECIMEN COLLECTION
<p><i>Date of collection and sample(s) stored. Make sure to complete the research specimen collection log.</i></p> <p>Date of collection (dd-mmm-yyyy), if different from visit date: _____</p> <p>EDTA plasma (10ml) collected: <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>If no result, specify: _____</p>

Study number 1605- <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> - <input type="text"/> <input type="text"/>	Patient initials <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> E.g. <u>Smith</u> John SMJO	
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RE-VIREMIA FOLLOW UP 2 (RFU2) - CHECKLIST

Assessment	Complete
1. Hepatitis C testing – EDTA plasma (10mL) – Finger-stick Xpert HCV RNA point-of-care test	<input type="checkbox"/>
2. Research specimen collection – EDTA plasma (10mL)	<input type="checkbox"/>

RE-VIREMIA FOLLOW UP 2 (RFU2) – 4 WEEKS AFTER RE-VIREMIA BSL

Date of visit: -- (DD – MMM – YYYY)

HEPATITIS C TESTING
<p><i>Finger-stick GeneXpert HCV RNA point of care test</i></p> <p>Sample collected: <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>If yes, result: <input type="checkbox"/> Detected Viral load: _____ IU/mL <input type="checkbox"/> Not detected</p> <p><input type="checkbox"/> invalid <input type="checkbox"/> Error Error code: _____</p> <p>If no result, specify: _____</p>
RESEARCH SPECIMEN COLLECTION
<p><i>Date of collection and sample(s) stored. Make sure to complete the research specimen collection log.</i></p> <p>Date of collection (dd-mmm-yyyy), if different from visit date: _____</p> <p>EDTA plasma (10ml) collected: <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>If no result, specify: _____</p>

Study number 1605- <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> - <input type="text"/> <input type="text"/>	Patient initials <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> E.g. <u>Smith</u> John SMJO	
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RE-VIREMIA FOLLOW UP3 (RFU3) - CHECKLIST

Assessment	Complete
1. Hepatitis C testing – EDTA plasma (10mL) – Finger-stick Xpert HCV RNA point-of-care test	<input type="checkbox"/>
2. Research specimen collection – EDTA plasma (10mL)	<input type="checkbox"/>

RE-VIREMIA FOLLOW UP 3 (RFU3) – 8 WEEKS AFTER RE-VIREMIA BSL

Date of visit: -- (DD – MMM – YYYY)

HEPATITIS C TESTING
<p><i>Finger-stick GeneXpert HCV RNA point of care test</i></p> <p>Sample collected: <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>If yes, result: <input type="checkbox"/> Detected Viral load: _____ IU/mL <input type="checkbox"/> Not detected</p> <p><input type="checkbox"/> invalid <input type="checkbox"/> Error Error code: _____</p>
RESEARCH SPECIMEN COLLECTION
<p><i>Date of collection and sample(s) stored. Make sure to complete the research specimen collection log.</i></p> <p>Date of collection (dd-mmm-yyyy), if different from visit date: _____</p> <p>EDTA plasma (10ml) collected: <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>If no result, specify: _____</p>