## Appendix 2 – Maintenance Logs.

**GeneXpert System Maintenance Log**

Month and Year: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Name of Institution: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

GeneXpert Serial Number: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
|  | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | 11 | 12 | 13 | 14 | 15 | 16 | 17 | 18 | 19 | 20 | 21 | 22 | 23 | 24 | 25 | 26 | 27 | 28 | 29 | 30 | 31 |
| **Daily Maintenance** |  | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| **Clean work area** |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| **Close all module doors** |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| **Discard used cartridges** |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| **Technicians Initials** |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| **Weekly Maintenance** |  | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| **Power down the GeneXpert instrument** |  | | | | | | |  | | | | | | |  | | | | | | |  | | | | | | |  | | |
| **Power down the GeneXpert Computer** |  | | | | | | |  | | | | | | |  | | | | | | |  | | | | | | |  | | |
| **Technicians Initials** |  | | | | | | |  | | | | | | |  | | | | | | |  | | | | | | |  | | |

**GeneXpert System Maintenance Log**

Year: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Name of Institution: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

GeneXpert Serial Number: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

|  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Month** | **Jan** | **Feb** | **Mar** | **Apr** | **May** | **June** | **Jul** | **Aug** | **Sep** | **Oct** | **Nov** | **Dec** |
| **Quarterly Maintenance** |  | | | | | | | | | | | |
| **Clean plunger rod and cartridge bays** |  |  |  |  |  |  |  |  |  |  |  |  |
| **Clean instrument surfaces** |  |  |  |  |  |  |  |  |  |  |  |  |
| **Technicians Initials** |  |  |  |  |  |  |  |  |  |  |  |  |